

BYLAWS FOR LADY PUTTERS CLUB @ ARIZONA TRADITIONS

Article I – Name

- Section 1: The name of this organization shall be Lady Putters Club @ Arizona Tradition herein referred to as The Putters Club.

Article II –Purpose

- Section 1: The purpose of this organization is:
- A. To enjoy the camaraderie of residents (owners and renters) of Arizona Traditions while developing and enhancing our putting skills.
 - B. To establish policies for the safe and equitable use of any equipment or facilities owned or used by The Putters Club.
 - C. To promote and encourage participation by all residents of Arizona Traditions in the programs and activities of The Putters Club.
- Section 2: The Putters Club shall be operated as a nonprofit organization in accordance with applicable statutes and the Association's documents.

Article III – Membership

- Section 1: All residents (owners and renters) at Arizona Traditions are eligible for membership in The Putters Club. Each member shall have one vote.
- Section 2: Members shall be interested in the objectives and purposes of The Putters Club, and be willing to abide by The Putter's Club bylaws, rules and guidelines and to actively participate and support club activities.
- Section 3: Membership in The Putters Club may be terminated by: 1) Voluntary withdrawal; 2) Non-payment of assessments adopted by The Putters Club; 3) Violation of the provisions of these bylaws, or 4) Violation of the published rules of The Putters Club. Violation of these provisions may be turned over to the presiding President for resolving informally. If violation is serious and cannot be resolved informally, then the matter will be turned over to the Executive Board for resolution.
- Section 4: Guests – defined as follows:
Resident Guest: All residents (owners and renters) are qualified to join the club. Until they choose to do so, they are considered guests. Following one

(1) visit, and the explanation of club operation and program, regular club membership will be required for continued participation in club activities.
Non-Resident Guest: All other individuals who are accompanied by a resident member or otherwise sponsored by a resident member are considered non-resident guests and do not qualify for club membership.

Article IV – Meetings

- Section 1: A) At a minimum, there will be two (2) business meetings annually at places and times as determined by the Executive Board.
- B) Putting sessions will be held weekly from November through April.
- Section 2: Special Meeting: Special meetings may be called by the President either on her own initiation or when required by written request of at least one-third of the members of the club. Such special meetings shall have at least three days notice given to members, providing the date, time and place of the meeting as well as the subject or subjects to be considered.
- Section 3: Annual Meeting: A meeting shall be held in the month of February each year for the purpose of electing The Putters Club Officers.
- Section 4: A quorum shall consist of at least one officer and one-third of the club members currently residing at Arizona Traditions.

Article V – Dues, Assessments

- Section 1: Annual dues may be adopted by The Putters Club at its annual meeting and shall cover the period of November 1 through April 30. In no event shall the dues be anything other than a nominal amount, the minimum necessary to cover replacement, maintenance or operation of the equipment owned by The Putters Club. No refunds on renewals unless request is made prior to the first day of play.
- Section 2: The Club President or the Executive Board may authorize expenditures up to and including \$100. (These authorizations cannot occur more than once a month.) The President shall secure approval by the general membership for expenditures in excess of \$100, excluding those for prizes and awards, membership luncheons, the printing of scorecards and booklets and the purchase of club apparel.
- Section 3: Signatures of the President, Vice President, Secretary and Treasurer shall be on file at the club's bank. These officers shall have authority to sign checks for the club. Two signatures are required for each check.

Article VI – Officers and Their Duties

- Section 1: The Putters Club officers (hereafter called the Executive Board) shall consist of a President, Vice President, Secretary and Treasurer.
- Section 2: The immediate past President may serve as a non-voting member of the Executive Board in the capacity of club advisor.
- Section 3: The Executive Board must be elected by a majority of the club's membership, a quorum being those present and voting at The Putters Club annual business meeting. The Executive Board shall serve without compensation. Each newly elected or appointed officer, within 14 business days of taking office, shall attest in writing to the outgoing Executive Board that she has read and understands The Putters Club bylaws and regulations.
- Section 4: The terms of all Executive Board officers shall be one year from the last putting day in April with the opportunity for re-election, but not to exceed three consecutive terms. At the completion of each officer's term she will turn over all pertinent papers to her successor. Should a vacancy occur in the office of President, it shall be filled by the Vice-President. For a vacated term other than the Presidency, the president shall call for a Special Election to fill the vacant position(s) on the board, bypassing the normal Bylaw process for elections.
- Section 5: All newly elected officers will accompany their respective outgoing officers to all meetings, scheduling and negotiations in preparation for taking office for their respective term.
- Section 6: Duties of Officers:
- President: Shall assume leadership of The Putters Club, preside at all meetings of the club and appoint all regular and special committees. In addition, the President shall do scheduling, negotiating, and communicating.
- Vice President: Shall assume the duties of the President if the President is unable to function as President, be responsible for newsletter articles and the Lady Putters Club booklets, attend all board meetings and perform other duties as deemed necessary by the President.
- Secretary: Shall take minutes of club meetings, shall take attendance of annual meetings and shall be responsible for determining if a quorum exists at meetings. Minutes, as well as other pertinent records, will be retained for a period of seven years.
- Treasurer: Shall collect all dues and assessments, disburse all funds, and provide periodic financial reports and an Annual Report. All pertinent financial reports shall be retained for a period of seven years.

Article VII – Committees

- Section 1: Nominating Committee: Shall be appointed by the President at least 30 days before the annual meeting. The Committee shall consist of at least three members and shall present a nomination for each office to be filled.
- Section 2: Special or Standing Committee: The President may appoint Standing Committees as needed for The Putters Club operation and may establish and appoint members of special committees for special projects as needed.

Article VIII - Fiscal Year

- Section 1: The fiscal year of the club shall be from May 1 through April 30.

Article IX – Amendments

- Section 1: Upon proposal by The Putters Club Executive Committee, these bylaws may be amended by a two-thirds majority vote of the members attending a regularly scheduled or special meeting.
- Section 2: Proposed changes to these bylaws shall be explained and discussed at a regularly scheduled or special meeting of the membership at least 28 days prior to voting on the amendments.

Article X – Conflict of Documents

- Section 1: These bylaws are not intended to conflict with Arizona Traditions Covenants, Conditions and Restrictions. The Putters Club will immediately upon becoming aware of the conflict, take all necessary steps to bring these bylaws into conformity with the Covenants, Conditions and Restrictions.

Article XI – Dissolution

- Section 1: Any equipment loaned to The Putters Club shall be returned to the lender. All other equipment purchased or given to The Putters Club shall be given to Arizona Traditions for use on behalf of all Arizona Traditions residents.

Adopted by The Lady Putters Club @ Arizona Traditions October 27, 2003

Revised 02/06

Revised 02/09

Revised 01/10

Connie Dolker AZT HOA Board President

Michèle Adamczyk Michèle 6-20-23
CO-president

Maureen Almazan 6-20-23
Lifestyle Director